

# Local Committee for Woking

## Agenda

7.30pm – 9.30pm on  
Wednesday 2nd March 2005

Old Woking Community Centre  
Sundridge Road, Old Woking

### Surrey County Council provides:

Adult education  
Civic amenity sites (local tips)  
Community care for old and disabled  
people  
Surrey Fire & Rescue  
Libraries  
Schools  
Social services for children  
Trading Standards  
Transport  
Youth services



More about the Local Committee for Woking on

[www.surreycc.gov.uk/woking](http://www.surreycc.gov.uk/woking)

To find out about roadworks and report highway problems such as  
streetlighting, see

[www.surreycc.gov.uk/highwayreporting](http://www.surreycc.gov.uk/highwayreporting)

Please tell us if:

- you want papers in large print or Braille
- or in another language
- you want to come to the meeting and have any special requirements such as an induction loop

Surrey County Council Community Support Team  
Alexander House, 55a-61a Commercial Way  
Woking GU21 6HN

Tel: 01483 518095

Fax: 01483 518096

Email: [communitysupport.woking@surreycc.gov.uk](mailto:communitysupport.woking@surreycc.gov.uk)

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# **Local Committee for Woking Agenda**

## **Part One - in public**

### **1. Apologies for absence**

To receive any apologies for absence.

### **2. Minutes of the last meeting: 19 January 2005**

To approve the minutes of the last meeting and agree that the Chairman sign the minutes.

### **3. Declarations of interests**

To receive declarations of personal/prejudicial interests from Members in respect of any item to be considered at the meeting.

### **4. Written Public Questions**

To answer any written questions from local government electors within Woking District.

## **Executive Functions**

### **5. Youth Development Service**

(approximate starting time 7.35pm)  
[David Blake]

To review previous year's targets, to analyse work priorities and to discuss the Youth Plan for the Borough of Woking for 2005-2006.

Background papers setting out the work of the Youth development Service will be available at the meeting.

## **6. South East Plan Consultation**

(approximate starting time 7.45pm)  
[Les Andrews]

To discuss the report on the South East Plan.

## **7. Discussion of Key Issues within the Community**

(approximate starting time 8.00pm)  
The Chairman will move to adjourn the meeting under Standing Order 24 to enable discussion of local issues with the local community. Once discussions have come to an end, the Chairman will reconvene the meeting.

## **8. Outcomes of Discussions with Community**

(approximate starting time 9.15pm)  
The Committee will discuss the outcome of discussions with the local community and call for relevant reports to the Local Committee at a future meeting.

## **9. Exclusion of the Press and Public**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**The meeting will finish at or before 9.30pm**

Notice of meeting

Alexander  
House  
55a-61a  
Commercial  
Way  
Woking  
Surrey  
GU21 6HN

Local Committee for Woking

**Date:** Wednesday 2 March 2005

**Time:** 7.30pm (predicted end time 9.30pm)

**Place:** Old Woking Community Centre, Sundridge Road, Old  
Woking

**Contact:** Shaista Salim, Local Committee and Partnership Officer

For questions about the agenda and copies of related papers

Tel: 01483 518094

Fax: 01483 518096

e-mail: [communitysupport.woking@surreycc.gov.uk](mailto:communitysupport.woking@surreycc.gov.uk)

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## NOTES:

### Members

Mr Geoff Marlow  
(SCC, Woking East;  
Chairman)

Mrs Val Tinney  
(SCC, Woking South East; Vice-  
Chairman)

Mrs Elizabeth Compton  
(SCC, Woking South West)

Mrs Sheila Gruselle  
(SCC, Woking South)

Mr David Rousell  
(SCC, Woking North)

Mrs Diana Smith  
(SCC, Woking West)

1. These are the formal papers for a formal meeting of the Local Committee for Woking. Members of the public are very welcome to come. The whole meeting is open to the public, except for confidential items. If there are any confidential items they will be in part two of the agenda and clearly marked as confidential.
2. Members of the public do not have the right to speak at formal meetings of the Local Committee. However, the Local Committee also has informal meetings so that members of the public can have their say.
3. Members of the public can send in questions. Formal questions and the replies are recorded in the minutes of the meeting. These are the rules for formal questions from members of the public:
  - Questions can be submitted by any member of the public who is an elector of the Surrey County Council area.
  - The question must relate to a matter within the Committee's terms of reference.
  - Questions can not be asked on matters that are confidential or exempt under the Local Government Access to Information Act 1985 or on planning applications.
  - Questions should relate to general policy and not to detail.
  - Each elector can ask only one question.
  - No more than 6 questions are allowed overall. If there are separate general and transportation agendas, there can be 6 general questions and 6 transportation questions. If more than 6 questions are received, the Chairman will usually take the first 6. However, if two of them cover the same subject, he may combine these into one question to make room for questions on another subject.
  - Officially, questions must be received by the Community Support Team at least 5 working days before the meeting. They can be sent in any

form, including email. In practice, we will normally allow questions to be asked up to two working days before the meeting.

- You do not have the right to speak at the meeting, except to read out your question if you wish to.
  - Copies of your question and the answer will be printed and available at the meeting. You can ask for the answer to be read out at the meeting.
  - If your question cannot be taken at the meeting because there are more than 6 already, you will receive a reply in writing shortly after the meeting. You also have the right to ask for your question to be dealt with formally at the next meeting so that it is recorded in the minutes then.
4. It is also possible to present a petition to the Local Committee. Please contact us to find out how this must be done.
  5. Committee Members should give the Local Committee and Partnership Officer, Shaista Salim, the wording of motions and amendments no later than one hour before the start of the meeting, and of any questions no later than 12 noon, two working days before the start of the meeting.
  6. Committee Members are reminded that under Standing Orders, any Member who has an interest must declare it. If the interest is personal and prejudicial the Member must also withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Order 58. If Members do have a personal and/or prejudicial interest in any item that is to appear before the Committee please contact the Local Committee and Partnership Officer for a declaration of interest form.
  7. A record of any items handled under delegated powers since the last meeting of the Committee will be available for inspection at the meeting.

If you have any questions about anything in these notes, or anything else about the Local Committee, please contact:

Mike Howes, Local Director or Shaista Salim, Local Committee and Partnership Officer Alexander House,

55a-61a Commercial Way

Woking GU21 6HN

Tel: 01483 518093

Fax: 01483 518096

[communitysupport.woking@surreycc.gov.uk](mailto:communitysupport.woking@surreycc.gov.uk)

Despatch Date: 22 February 2005